

## ZAPPLICATION OVERVIEW AND EXPECTATIONS

Delaware Arts Festival - May 20 & 21, 2023 Delaware, Ohio (Midwest)

### **Location:**

The heart of the historic downtown Delaware, Ohio business district and adjacent to Ohio Wesleyan University Campus. Closed city streets provide a great arena for sales, fun, food, free entertainment, children's active art, youth exhibits.

### **REQUIREMENTS:**

Accepted Application Types: Artists & Craftsmen

Images: 4 (a booth shot is required)

Application Requires a \$35.00 non-refundable Jury Fee  
You can submit up to 2 applications for this show.

### **Dates & Deadlines:**

- November 15, 2022 Application Open Date
- January 15, 2023 First Jury Pass
- February 25, 2023 Notice of acceptance from 1<sup>st</sup> Jury Pass
- March 18, 2023 Space fee due from February accepted applicants
- April 22, 2023 Application Deadline
- May 13, 2023 Purchase Deadline
- May 20, 2023 Event Start
- May 21, 2023 Event Ends
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### **EVENT INFORMATION:**

Our 48th Year of high quality Arts/Crafts exhibited in the heart of historic downtown Delaware, Ohio and adjacent to Ohio Wesleyan University. Our Festival is the same weekend as the annual OWU Alumni reunion.

### **Application Information**

Application Deadline (**for consideration in the 1st jury pass**) **01/15/2023**. Applications will continue to be accepted after the above date for categories not completely filled. No single category will be permitted to exceed 15% of the preset number of available spaces. Appropriate Jury panels reconvene often to consider all applications received after the initial deadline.

### **Sponsorship**

DAFA is an all-volunteer non-profit association. The proceeds of this annual two day event provides funding for three (3) Visual Arts Scholarships to promising High School Seniors and funding for visual Art related Grants at all school levels.

Booth sitter and volunteer helpers are available by pre-arranged schedule. More details included in an email to jury approved applicants.

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## GENERAL INFORMATION

### Category:

Applicants are grouped and juried by nine (9) different panels: Maximum of one category per application, two categories per space.

- 1) Art/ includes; Oil/Acrylic/Chalk/Pencil/Digital, etc., excluding jewelry.
- 2) Photography
- 3) Fiber/Fabric/Leather - appliqué, sewing, tatting, tooling, quilting, excluding jewelry.
- 4) Jewelry - defined as any wearable adornments excluding clothing.
- 5) Ceramic/Glass/Pottery - excluding jewelry.
- 6) Sculpture/Metal Craft - molded/fabricated/forged, excluding jewelry.
- 7) Wood; excluding jewelry.
- 8) Paper/Nature; excluding jewelry
- 9) Marketplace / Other; located in the entertainment arena for crafted items such as framed ads, jellies, jams, pet treats, dips, spice mixes, candles, pet toys, etc.

Photos: A minimum of four (4) pictures are required three (3) which represent the work you intend to exhibit and one (1) of your overall display. Exhibitors will be asked to put any non-juried items away or leave. DAFA reserves the right to use photos/prints etc. for promotional/publicity purposes.

**All work exhibited must have originated from the exhibiting artist/craftsman.**

**Items that will NOT be considered are “buy-sell” merchandise, hand-made items assembled from purchased parts, \*home-style crafts, manufactured items, kits and work produced by anyone other than the juried-in exhibitor.**

**Applications will be (Jury) screened per category for originality, design, technique, creativity and craftsmanship.**

**\* Home-made & Home Styled crafts may be eligible to participate in the Juried Market Place Craft area, located in the Entertainment Arena.**

A Hospitality House is exclusively to exhibitors and volunteers, for breaks, beverage, snacks and restrooms.

Exhibitors are eligible for cash awards and ribbons. Best of Show 2023, will also receive a free exhibit space for the 2024 Festival.

Awards are based on originality, design, technique, creativity, craftsmanship and display as determined by independent judges.

**NOTE: Popular Categories usually fill in the FIRST Jury pass and a wait list is also established at that time.**

**WAITLIST** - When a category fills, a limited wait list, per category, is established based on previous experience. An applicant may be asked if they wish to be placed on a wait list. About 75% of our waitlisted folks usually do get a space assignment. This is a very busy time of year especially for graduations and weddings - invitations for such and other unexpected

occurrences do result in cancellations.

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## **RULES/REGULATIONS**

### **NO FRIDAY SET-UP or ELECTRICITY AVAILABLE.**

SET-UP Saturday: 6 a.m. - 10 a.m. NO OBVIOUS TEARDOWN before 5 p.m. Sunday.

Exhibits OPEN: Saturday 11 a.m. - 7 p.m. | Sunday 10: a.m - 5 p.m. *Streets must be clear by 7p.m.*

### **TENT / SHELTER / AWNING REQUIREMENTS**

If used—Proper weighting of tent(s) or shelter is an absolute requirement. Exhibitors should bring enough 40 pound or greater weights to FRAME weight each leg(s) of their shelter in the event of sudden strong winds or storms. NO staking is permitted.

The Festival reserves the right to have representative inspectors review all shelters and if deemed unsafe, declare that it may not be used without a remedy. Awnings may not project into any designated fire lane.

EZ-UP and other accordion type, light weight shelters or dining canopies are not recommended.

Bungee cords used as an attachment from the frame to ground weights are NOT permitted unless commercial grade cords rated to support in excess of 40 pounds and have adequate tension to prevent 'lift' from wind.

Any violation of the above rules without a satisfactory remedy will result in mandatory exhibit removal.

### **INSURANCE REQUIREMENTS**

ALL EXHIBITORS are responsible for proper insurance and protection of inventory and setup. The Delaware Arts Festival will not be responsible for any exhibitor's property.

Upon acceptance to the 2023 Festival, exhibitors must be prepared to, if requested provide an appropriate Certificate of Insurance, naming the Delaware Arts Festival Association as an additional Insured pursuant to a general liability policy with minimum coverage of \$1,000,000.

You may want to check with your Home-Owners Insurance to obtain coverage or go to <http://www.actinspro.com/> or contact any insurance company of your choosing. Most insurers offer both temporary or a long term event certificate.

An exhibitor will receive their assigned space on an affirmation that the required certificate of insurance, valid for the weekend of the Festival has been obtained when their space fee is paid.

Certificate must be in the exhibitors possession the entire weekend of the festival and be produced upon request.

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## **SPACE INFORMATION**

\$35.00 non-refundable jury fee per category.

Single Space fee of \$200.00 per an approximately 10' x 10' open-air space on a paved city street will be due on or before: March 18, 2023 from exhibitors notified of acceptance by February 25, 2023.

Double space is \$400.00 will be due on or before: March 18, 2023 from exhibitors notified of acceptance by February 25, 2023.. If you have specific requests such as same space as previous year or next to someone, etc., you need to email such requests asap.. Please direct an **email to [info@delawareartsfestival.org](mailto:info@delawareartsfestival.org)** with your name and your request prior to the assignment of spaces.

For late received applications, payment is due upon receipt of an acceptance email.

Cancellation Refund: 50% by 04/15/2023. NO Refunds after 04/15/2023.

### **REQUIRED LEGAL AGREEMENT**

If accepted the exhibitor agree to assume any and all risks of loss due to theft, damage or injury and will follow all the rules and regulations of the Delaware Arts Festival Association, Inc., regarding my associates and my participation in this show. Applicant pay a non-refundable \$35.00 Jury Fee along with a completed application and a minimum of three (3) photos, as a representation of my work, that I will be offering and one (1) representing my display.

I understand that, if accepted in the first jury pass, my space fee of \$200.00 per 10' x 10' space will be due on or before: March 18, 2023. I will provide a certificate of insurance naming the Delaware Arts Festival Association as an additional Insured pursuant to a general liability policy with minimum coverage of \$1,000,000. I will provide my own tables, chairs, racks, tent, shelter, display devices, etc. for an approximately 10' x10' open-air space on a paved city street and where absolutely NO anchor stakes are allowed. My tent/ shelter (if used) will be adequately frame weighted for wind.

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### **JURY DETAILS**

Average number of applications submitted each year:

250

Average number of artists/Craftsmen selected in the first jury pass to participate in the event:

175

Average number of exempt from jury artists who are invited to participate in the event:

4

How returning artists are selected:

Selected by jurors

Vendors that are excluded/ineligible:

Commercial buy and sell applicants

How images are viewed by jurors:

Computer monitor

Within a medium category, applications are sorted and viewed by:

Application ID (number generated when application is started by artist)

Jurors score applications using the following scale:

1 – 7 to equal a Yes, No, or Maybe

Number of jurors scoring applications:

3 or 4

The show organizes the jurors for Multiple jury panels that score applications for specific medium categories that he/she has expertise

Jurors Convened as a group in one room

Jury process is closed